

MECH 593 Design Theory and Methodology

April 3rd, 2007

On the Final Report

1. The Final Report is due on Tuesday April 17 at 9:00, in MD357, where the reports will be orally presented. Coffee and cookies will be available as of 8:45 in the same room.
2. The presentation file of the Final Report is due on Monday April 16 not later than 12:00 noon. Files should be sent to Dr. Alexei Morozov <alexvit@cim.mcgill.ca>
3. Each student will be given 20 minutes, 15 for the presentation and 5 for discussion. Presentations will follow an alphabetical order, according to the program that will be distributed on time.
4. The mark of the Final Report will be computed by assigning 20% of the total mark to the presentation; 80% to the narrative report.

Final Reports must conform to the format outlined in “On the Structure of the Project Reports.” For hints on how to prepare an excellent presentations and an excellent report, please read Jack Bordan’s “ Effective Presentation,” available at the course website under the link **Effective Presentation**.